Dear Middle School Families,

Welcome to IC Imagine! We are so glad you have chosen to join our IC Imagine family. We look forward to getting to know your family, your student and supporting you through this transition. We are committed to creating a community that is positive, challenging, comfortable and safe. We hope to instill a love of learning and develop individual problem solvers, who have the ability to collaborate within a 21st-century learning environment throughout your child's middle school career. As a middle school staff, we are committed to partnering with you as you enter this next phase of our student's educational journey!

When school begins in August, Middle School Champions will be engaged with instruction that is enriching and sparks their interest. Champions are provided with instruction focused on the North Carolina Common Core and Essential standards. Additionally, Champions will choose a fine art on which to focus. Their choices include Visual Arts, Theater Arts, Choral Arts or Band. All Champions engage in Spanish, Health and Physical Education daily.

At IC Imagine, Champions are taught to value themselves as members of the IC Imagine community. Through weekly community meetings that nurture and build the middle school community, opportunities to develop relationships and build character consistently arise. It is our hope that all of our Middle School students, new and returning, will have opportunities before August to begin to build this community with one another. We will be communicating with you frequently about these opportunities!

We use common language from Dr. Sean Covey's work with *The Seven Habits of Highly Effective People* to encourage the development of leadership skills at IC Imagine. In Middle School, we use language and stories from the *7 Habits of Highly Effective Teens* to create a culture of student empowerment. Encouraging your student to read this book and discussing it with them this summer would be a great first step on his/ her journey in Middle School at Imagine.

I am looking forward to meeting your family and getting to know your child! If you have any questions, please reach out to me directly at ryanbell@icimagine.org.

Sincerely,

Ryan Bell
Principal of Middle School

Middle School Enrollment Packet 2018-2019

Champion Enrollment Form
This form is used to enroll your Champion in PowerSchool. PowerSchool is used for grading, attendance, and reporting data required by State and Federal mandates.

Media Release Form
Please use this form to authorize or refuse your Champion's participation in any IC Imagine publicized events. These publications could be via our school Facebook posts, school wide emails, local news media, etc.

Consent to Release Records
IC Imagine will use this document to request your child's records from their current school.

7th Graders - Immunization Requirement
Please have your Champion's primary physician sign and attach a copy your Champion's immunization records.

Mission Statement and Peace Compact
All families are expected to learn the mission statement. We recite it every day. It is the language that we use to communicate. The Peace Compact represents our school rules. Please review the Peace Compact and keep this copy for your records.

Health Care Policies
Please review and keep this copy at home as a reference. This will come in handy should your Champion become ill and you need to refer to the school policy.

Nut-Free Campus Policy
Due to the number of students with nut allergies and the openness of our campus, IC Imagine is a nut-free school.

Uniform Policy
This is VERY important. Please review carefully. Champions who are in violation of the Dress Code Policy will be sent home for the day.

School Academic Calendar
Please review this calendar. Note: We are a year round school. We begin school August 7, 2018. We have early release on the last Friday of each month. We also have late start Wednesdays, which begin at 9:30 am.

Please complete the highlighted forms and return immediately to secure your enrollment position.

You may drop off your forms at our campus or mail to:

IC Imagine
Attn: Enrollment
1000 Brevard Rd, Suite 175
Asheville, NC 28806

IC Imagine Champion Enrollment Form 2018-2019

Champion Information

Champion Last Name	**Champion First Name**	**Champion Middle Name**
Property Address		Apartment Number
City	State	Zip Code
County	Home Phone	Cell Phone
Mailing Address (If different from Property Address)		
Gender o Male o Female	Date of Birth (mm/dd/yyyy)	Place of Birth (city, state, county, country)
Race (check one or more) o American Indian or Alaska Native o Asian o White o Native Hawaiian or other Pacific Islander o Black or African American	Is the Champion Hispanic or Latino? o Yes o No Grade Level applying for?	Has this Champion ever been enrolled in a NC Public school? **o Yes o No** A current NC Health Assessment & proof of required immunizations are required for all students enrolling in a NC Public school for the first time.

Public School District your child would attend if riding the public school bus from your home address:
o Buncombe County o Asheville City oHenderson County oTransylvania County o Haywood County o Polk County
o Other _____

Special Services

Does your Champion have an Individualized Education Plan (IEP)? o Yes o No

Does your Champion have a 504 Education Plan? o Yes o No

Does your Champion receive any other educational services? o No o Yes - Please list:

Siblings

Name: Age: Grade:	Name: Age: Grade:
Name: Age: Grade:	Name: Age: Grade:

Health Information

List pertinent health or medical information and instructions:

List of all Allergies:	List of all Medications:

Home Language Survey

Federal and state policies require schools to determine the language(s) spoken at home by each student. If the answer to any of these questions below is a language other than English, your child may be assessed by our staff to determine English language proficiency. Based on the results, your child may be identified as Limited English Proficient (LEP) and qualify for English Language Learner (ELL) services.

Date (month & year) your Champion first attended school in the US? (do not include Pre-K)

What was the first language your Champion learned to speak?

What language does your Champion speak most often?	What language is most often spoken in the home?

Parent/Guardian Information

Parent/Guardian Name:		Relationship to Champion:
Address:		
Employer:	Email Address:	
Home Phone:	Cell Phone:	Work Phone:
Does this Parent/Guardian have legal custody of the child? ○ Yes ○ No	Is this Parent/Guardian authorized to pick up child from school? ○ Yes ○ No If no, please provide legal documentation	

Parent/Guardian Name:		Relationship to Champion:
Address:		
Employer:	Email Address:	
Home Phone:	Cell Phone:	Work Phone:
Does this Parent/Guardian have legal custody of the child? ○ Yes ○ No	Is this Parent/Guardian authorized to pick up child from school? ○ Yes ○ No If no, please provide legal documentation	

Parent/Guardian Name:		Relationship to Champion:
Address:		
Employer:	Email Address:	
Home Phone:	Cell Phone:	Work Phone:
Does this Parent/Guardian have legal custody of the child? ○ Yes ○ No	Is this Parent/Guardian authorized to pick up child from school? ○ Yes ○ No If no, please provide legal documentation	

Parent/Guardian Name:		Relationship to Champion:
Address:		
Employer:	Email Address:	
Home Phone:	Cell Phone:	Work Phone:
Does this Parent/Guardian have legal custody of the child? ○ Yes ○ No	Is this Parent/Guardian authorized to pick up child from school? ○ Yes ○ No If no, please provide legal documentation	

Emergency Contact Information - *Please provide information for contacts, other than parents.*

Name:	Relationship:	Phone:
Can this person pick up the student from school?		
Name:	Relationship:	Phone:
Can this person pick up the student from school?		
Name:	Relationship:	Phone:
Can this person pick up the student from school?		

Required Parent/Legal Guardian Signature

Parent/Legal Guardian Signature:	Date:

***Failure to complete this enrollment form in it's entirety and/or provide proof of address, birth certificate, immunization records, (and NC health assessment if required) will result in relinquishment of enrollment seat.

Office Use Only

Student ID#	**Entry Date**	**Entry Code**	**Homeroom**

1000 Brevard Rd, Suite 175, Asheville, NC 28806 | Phone: 828-633-6491 | Fax: 828-633-6494

MEDIA RELEASE FORM

At times during the school year, school personnel and/or the news media may ask to interview and/or photograph students. While we enjoy having school events publicized, we respect your right as a parent to decide whether or not to have your child participate in an interview, have his/her picture in the newspaper or on the school website. Please indicate whether you agree to have your child's photograph or interview by completing the form below and returning it to your Champion's Collegiate Leader.

Please check one box only:

❏ I hereby give permission to allow my child to be photographed and/or interviewed by the media. I agree to allow my child to participate in media projects without financial remuneration, and I understand that this releases the IC Imagine from any future claims, as well as from any liability, arising from the use of the said interview/photograph.

❏ I DO NOT grant permission for the school/internet/news media to take or use any interview/photograph of my child.

❏ I hereby give permission to allow my child's photo to be used by the media only IF the photo is a group shot where individual children are not identified.

In order to discontinue this authorization/release, I understand that I must do so in writing to IC Imagine.

Name of Champion: _____

Address: _____

City, State, ZIP:

_____

Signature of Parent or Guardian: _____

Phone: _____ Date: _____ Grade Level in 2018-19: _____

Note: All of the Champions attending IC Imagine will be in the annual yearbook which is available for purchase each school year. At any time you may amend this form for future uses/preferences by notifying the office in writing of your request.

IC Imagine Public Charter School
1000 Brevard Road, Suite 175 • Asheville, NC 28806
fax: (828) 633-6494 • phone: (828) 633-6491

CONSENT OF PARENTS/GUARDIANS TO RELEASE STUDENT RECORDS

I hereby request release of all academic records, including without limitation, achievement tests, health records, 504 plans, IEPs (including EC records and speech records) to IC Imagine for the following student:

Student's Full Name: _____

Birthdate: (month/date/year) _____/_____/_____

List other schools your child has attended, **beginning with the school your child was scheduled to attend if not enrolled at IC Imagine.**

Name of school student is currently enrolled in _____

Grade(s) _____ Year(s) _____ Address of School _____

Name of school student is currently enrolled in _____

Grade(s) _____ Year(s) _____ Address of School _____

Name of school student is currently enrolled in _____

Grade(s) _____ Year(s) _____ Address of School _____

Name of school student is currently enrolled in _____

Grade(s) _____ Year(s) _____ Address of School _____

Parent's/Guardian's Signature _____ Date _____

Return this form to IC Imagine.

Please do not send this form to your child's previous school.

IC Imagine Public Charter School • 1000 Brevard Road, Suite 175 • Asheville, NC 28806
Phone: 828.633.6491 • Fax: 828.633.6494

CONSENT OF PARENTS/GUARDIANS TO RELEASE STUDENT RECORDS

I hereby request release of the following records, including without limitation;

- ❑ EC records (including initial placement, current annual review, most recent reevaluation, all Psychological, OT, Speech, and /or PT evaluations),
- ❑ 504 plans,

to IC Imagine for the following student:

Student's Full Name: _____

Date of Birth: (month/day/year) _____/_____/_____

List other schools your child has attended, beginning with the school your child was scheduled to attend if not enrolled at IC Imagine.

_____ _____ _____
Name of School Grade (s) Year (s)

_____
Address of School

_____ _____ _____
Name of School Grade (s) Year (s)

_____
Address of School

_____ _____ _____
Parent/Guardian Name Parent/Guardian Signature Date

Return this form to Stephanie Fletcher, EC Department, IC Imagine.

Please do not send this form to your child's previous school.

Do you have a child about to enter the 7th grade?

What are the immunization requirements?

In addition to those vaccines required for school entry, upcoming 7th graders will need the following vaccines:

Tdap – Tetanus, diphtheria and pertussis (whooping cough)

- One dose of Tdap for individuals who have not previously received it and are entering 7th grade or by 12 years of age, whichever comes first.

Meningococcal conjugate vaccine (MCV)

- One dose for individuals entering the 7th grade or by 12 years of age, whichever comes first.

How are vaccine requirements monitored?

Public, charter, private, and religious schools are responsible for assessing immunization records and required to report the immunization status of 7th graders in their facility yearly.

What exemptions to immunizations are allowed in North Carolina?

Valid medical and bona fide religious exemptions to immunization are accepted in NC.

If my child received a Tdap last year, will he/she need to get another dose before entering the 7th grade?

No, only one dose of Tdap is required.

Are the vaccines safe?

Yes. The most common side effects are mild and include pain and swelling at the site of injection.

Where can I get vaccines and how much do they cost?

You can get the vaccines at your doctor's office or local health department. If your child is insured, the insurance may cover the costs of the vaccines. Contact your health care provider to find out how much the vaccines will cost. If your child is 18 years of age or younger, and meets one of the following qualifications, he or she is eligible to receive the vaccines from the state at no cost:

- Is eligible for Medicaid,
- Has no health insurance,
- Is Native American or Alaskan Native, or
- Has health insurance, but it does not cover the cost of vaccine.

What should I do?

Contact your child's health care provider or local health department to schedule an appointment to receive Tdap and MCV vaccines.

Be sure that the doctor provides a Certificate of Immunization (shot record) that documents these vaccines have been received. You will need to show proof of vaccination prior to entering 7th grade.

CONTINUED ON BACK

How do I show proof of vaccination?

A physician, health clinic or local health department must give a Certificate of Immunization to the person who brings the child for immunization. You must give a copy of the Certificate of Immunization to your child's school to show proof of vaccinations.

Are there other shots that my child needs?

Yes, the Adviosry Committee on Immunization Practices (ACIP) also recommends the following vaccines for 11-12 year olds:

- Hepatitis A
- Human Papillomavirus (HPV)
- Flu

These vaccines are not required by law, but are strongly recommended for adolescents. For more information about these vaccines, talk to your doctor.

What if my child is uninsured? How can I get help paying for vaccine administration fees and other health care services my child needs?

Your child may be eligible for Health Check/ Medicaid or NC Health Choice – free or low-cost health insurance for children and teens under 19 years old (up to 21 in some cases). Both Health Check and NC Health Choice offer a rich package of benefits. If you are uninsured, contact your local department of social services to find out if you qualify.

How can I learn more?

Talk to your school's nurse, your health care provider, or your local health department. You can also call the NC Immunization Branch at **(919) 707-5550** or go online at **www.immunize.nc.gov** for more information.

State of North Carolina | Department of Health and Human Services | www.ncdhhs.gov
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MISSION STATEMENT

At INVEST COLLEGIATE, we imagine, we nurture, we value, we engage, we sustain, we transform as we champion opportunities in leadership and learning – embracing greatness, inspiring achievement within a telescopic environment.

IC Imagine Peace Compact

You have the right to be yourself here. This means you will be treated fairly, no matter your skin color, your size, your height, your gender or your socioeconomic status.

You have the right to feel safe here. This means you will always feel comfortable, accepted and respected here.

You have the right to be respected and treated kindly here. This means your feelings and opinions are important to everyone here.

You have the right to hear and be heard here. This means we will all use appropriate voice levels and respect the person who's speaking.

You have the right to learn about yourself here. This means you are free to express your feeling and opinions without interruptions or punishment.

These rights apply to all members of our community.

***Please keep this copy for your records.**

HEALTH CARE POLICIES

In an effort to protect all children from contagious illness, IC IMAGINE adheres to the following health care policies:

In the event of illness, we will contact the parent/or designated emergency contact to pick up the child from school within 1½ hours. Both to prevent transmission to the other children, and to provide comfort for the child. Your child must be kept home for 24 hours (without symptoms) before returning to school. In cases of contagious illness (or suspected contagious illness), a doctor's note will be required prior to your child returning to school. IC IMAGINE understands that it is difficult for a parent to leave or miss work; therefore, it is suggested that alternative arrangements be made in advance. The following conditions will result in you being contacted to pick up your child:

- Temporal temperature of 100 degrees or more.
- One or more episodes of vomiting during the course of the school day.
- Diarrhea or loose stools, inconsistent with usual bowel movements and not associated with antibiotic use.
- Any suspicious rash.
- Purulent drainage from eyes (Pink eye or other contagious eye infection).
- Colored nasal discharge (if transmission cannot be controlled).
- Any symptoms requiring one-on-one care and/or causing severe discomfort.
- Any symptoms accompanied by open, oozing, bacterial infections and/or severe or bloody diarrhea.

When returning your child to IC IMAGINE after an illness, please remember:

- A child must be free from symptoms such as fever, vomiting, and diarrhea for a full 24-hour period prior to returning to school. Please do not give your child tylenol, ibuprofen or other fever-reducing medications to mask symptoms.
- Any child prescribed an antibiotic must take it for 24 hours before returning to school.
- Any contagious illness (such as measles or chickenpox) requires a doctor's note, specifying that the child is no longer contagious, prior to returning to school.
- A child must be able to participate in ALL activities (including outdoor activities) upon returning to school. State law requires that children Kindergarten through 5th Grade go outside everyday (weather permitting). If your child is unable to go outdoors, a doctor's note, including a limit to the time when the child must remain indoors, is required.

*** Keep this copy for your records.**

Nut-Free Policy

At IC Imagine, we have a number of and families dealing with serious peanut and tree nut allergies- the food allergy that claims more lives each year than any other. We are a ***Nut Free*** building in order to provide a safe learning environment for our children. In order to remain successful, we must closely monitor and manage our practices and what we allow into this facility as it relates specifically to lunch and snack. It is our hope to prevent cross contamination.

We have the following safety guidelines in effect:

Lunch:
- Please do not send any peanuts, peanut butter, or foods containing peanuts or tree nuts to be eaten for lunch in the classroom.

Classroom Snacks:
- Please do not send any peanuts, peanut butter, or foods containing peanuts or tree nuts to be eaten as snacks in the classroom, this includes items processed on equipment (or in a facility) that processes peanuts and tree nuts.

Food Pantry Donations:
- Please do not send any peanuts, peanut butter, or foods containing peanuts or tree nuts to be stored in our school food pantry, this includes items processed on equipment (or in a facility) that processes peanuts and tree nuts.

Minimizing Cross Contamination:
- Cross contamination is the most difficult piece to manage. We are placing great importance on hand washing and sanitizing before and after students eat. Similarly, if your child ate peanut butter for breakfast, we would greatly appreciate your making sure that his/her hands are washed with soap and water before leaving for school. Water alone does not do the trick!

We trust that you understand how deeply important it is to respect and adhere to these guidelines. If throughout the course of the year you have any questions or concerns about a food allergy, please do not hesitate to contact the school.

Thank you,

IC Imagine

Uniform Policy • 2018 - 2019

Bottoms:
- color: khaki
- shorts, capris, or pants with belt loops
- skirts or skorts
- fingertip length or longer
- no cargo pants or cargo shorts
- black, gray or white leggings, tights or biker shorts must be worn under skirts/dresses

Black or brown belt for bottoms with belt loops is required.

Tops:
- color: white, light yellow, gray and black
- polo or oxford shirts
- solid color (no stripes, dots, designs, etc)
- no logos (except ICI logo ordered from Lands End)
- short-sleeve or long-sleeve
- must have collar
- shirts tucked in (unless girls' polo has slit on side)

Dresses:
- khaki jumpers/dresses with collared shirt underneath
- polo style dresses in white, light yellow, gray or black
- solid color (no stripes, dots, designs, etc)
- no logos (except ICI logo ordered from Lands End)
- fingertip length or longer
- black, gray or white leggings, tights or biker shorts must be worn under dresses

Shoes:
- closed toe and closed heel
- tennis shoes recommended
- tennis shoes required on PE days
- no shoes with wheels

Sweaters, Cardigans, or Hoodies:
- color: black, gray, white, light yellow
- no navy clothing
- can be worn indoors
- must be worn over polo top
- hoodies must be Spirit Wear

Jackets or Coats:
- any color
- must be removed and put in cubby
- only for outside use
- black fleece jackets (ICI logo only, no stripes, dots, designs, etc) may be worn inside

Backpacks:
- color: any color
- lunch boxes: any color
- Case-it style organizer may be used instead

Spirit Wear:
- Any top sold by IC Imagine as "spirit wear"
- Must be worn with khaki bottoms
- Can only be worn on designated spirit wear days (hoodies may be worn every day)

Please Note:
- No logos other than IC Imagine logo
- All clothing must fit appropriately (no tight or baggy clothing)
- All accessories should be appropriate and non-distracting
- Sunglasses outside only
- Appropriate hair accessories
- No jeans, jean skirts, or jean jumpers
- No cargo shorts or pants
- No tongue, eyebrow or nose rings
- Hats/caps not permitted inside the building
- No exposed midriffs or backs

2018-2019 IC Imagine School Calendar

July 2018

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July

August 2018

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

1-6	Collegiate Leader In Service - NO SCHOOL for students
7	First day of school for students, Kindergarten staggered start, K and 1st release 11:30
8	Kindergarten staggered start- release 11:30
9	Kindergarten release 11:30
31	Early Release

September 2018

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September

3	NO SCHOOL - Labor Day
28	Early Release

October 2018

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October

1-5	Fall Break
26	Early Release

November 2018

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November

9	Professional Development Day- NO SCHOOL for Students
12	NO SCHOOL- Veteran's Day
21-30	Winter Break

December 2018

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December

3-31	Winter Break

January 2019

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January

1	NO SCHOOL - New Year's Day
2	First day back from Winter Break- NO Late Start
21	NO SCHOOL - MLK Jr Day
25	Early Release

February 2019

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

February

22	Early Release

March 2019

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March

22	Early Release
25- 29	Spring Break

April 2019

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April

1-5	Spring Break
19	NO SCHOOL-Good Friday

May 2019

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May

27	NO SCHOOL - Memorial Day
31	Early Release

June 2019

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June

13-25	Exam and State Testing Window
19	No Late Start
26	Last day of school for students, Early Release

Collegiate Leader In Service

First and Last Day of School

Exam and State Testing Window

Late Start Day

Early Release * Early release days are subject to be used for Weather Make Up Days

School Closed/Holidays * March 25 - 29 subject to be used for Weather Make Up Days