



Thank you for completing the contract.

Use this checklist to verify you have completed everything required for enrolling your child.

1. ____ The Electronic Registration has been submitted.
2. The following documents have been uploaded through the Electronic Registration or submitted to the school in person, through email, or fax:
 - a. ____ Birth Certificate
 - b. ____ Immunization Record
 - c. ____ Any applicable court documentation (Parenting Plans, Restraining Orders, Student Name Change, etc.)
 - d. ____ Well Check from a physician (PK only)
 - e. ____ Emergency Document – print, fill out and submit to school (PK only)
3. All fees and tuition will be collected beginning Friday, February 1, 2021 . You may pay by check (made out to Flagstaff Academy), cash, or credit card through RevTrak. If payment is not received within five days, the placement offer will expire.
 - a. ____ Preschool - \$100.00 Registration Fee plus the first month's tuition
 - b. ____ Full-Day Kindergarten - \$175.00 Tuition Deposit