



BROMLEY EAST CHARTER SCHOOL

356 Longspur Dr. Brighton, CO 80601 Phone (720) 685-3297 Fax (720) 685-9513

## FAMILY PARTNERSHIP AGREEMENT

As a **student** of Bromley East Charter School I understand that to be successful I must:

- Attend school consistently, be on time and take responsibility for my conduct.
- Follow all requests made by adults on the premises with a positive attitude and show respect for myself, others and for property.
- Adhere to the dress code
- Work to resolve conflict in positive, nonviolent ways.

As the **parent/guardian** of a student of Bromley East Charter School, I acknowledge that I have the primary responsibility for my child's education and I will:

- Adhere to and support the policies and practices set forth in the Parent/Student Handbook.
- Make sure my child attends school regularly, is on time and ensures that assignments missed due to excused absence will be completed within the designated time frame.
- Cooperate with and respect the faculty and staff.
- Ensure that my child dresses in accordance with the dress code.
- Maintain good communication with my child's teacher(s).
- Monitor my child's homework and reading assignments and provide an appropriate study environment at home.
- Support the school by volunteering one (1) hour per week or forty (40) hours per school year per family.

I acknowledge that I have read the Bromley East Charter School Parent/Student Handbook.

\_\_\_\_\_  
Student's Name Printed

\_\_\_\_\_  
Parent's Name Printed

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



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## IMPORTANT NOTIFICATIONS

### **Student Pick-Up Authorization**

Without prior authorization from a parent/legal guardian, students will not be released before the end of the school day to anyone other than a parent or legal guardian or a designated emergency contact. By default, a parent who resides with the student and a parent who resides at another address will be allowed to pick up the student. Parents should notify school administration in writing to allow other individuals, including but not limited to step-parents, older siblings and grandparents, or child care provider to pick up their child(ren) prior to the end of the school day.

### **Student Records Access**

Under federal law, parents are entitled to access their child's education records unless Bromley East Charter School (BECS) is provided a court order specifically prohibiting them or other individuals from doing so. If you have such an order, please provide a copy to BECS. In the absence of such an order, both custodial and non-custodial parents have the right to access their child's education records, the right to seek to have the records amended and the right to consent to disclosure of personally identifiable information from the records to third parties. Parents may also consent in writing to allow other individuals to access their child's education records. If you would like to grant other people access to your child's education records, please notify school administration in writing.

### **Media/Publicity/Internet Publishing Waiver – Notice**

⇒ I hereby Agree \_\_\_\_ OR Do Not Agree \_\_\_\_ to allow my child to be photographed, recorded or videotaped for school or media purposes. Different media groups (newspapers, television, radio, university, school production classes, district public relations and marketing, etc.) cover activities at our school with articles, video or still photography that may be published in print media, aired on television or radio, or published on the Internet. Furthermore, students may be involved in school or classroom activities or projects that are posted to school, district, or outside website. BECS photographers will make every reasonable effort to identify the primary subjects in photographs and not to publish photos containing students who have declined our Media Waiver. A decline Media Waiver will be good for the current school year only. This policy relates to classroom activities or school events that are not already open to the public. Public events such as sporting events, theater productions, etc. are considered open to the public, and photographers and videographers who attend those events are not included in this policy. This policy also does not apply to yearbook photos.

### **Compulsory Attendance Age**

Every child who has attained the age of six (6) years and is under the age of seventeen (17) is required to attend public school except as otherwise allowed by law. It is the parent's responsibility to ensure that the child attends public school unless the child is enrolled in an independent or parochial school or a non-public home-based (home school) educational program.

### **Truancy**

Superintendent Policy JH, available on the District 27J's website, identifies acceptable reasons for excused absences. Students who accumulate four (4) unexcused absences in a month or ten (10) unexcused absences in a calendar year may be designated as "habitually truant." This may result in school officials implementing truancy interventions such as attendance improvement plans and/or referral to truancy court.

### **Student Policy Handbook/Rights and Responsibilities**

I understand that a copy of the "Parent Student Handbook" for BECS can be found online at [www.bromleyeastcs.org](http://www.bromleyeastcs.org) (click on the Parent Resources tab). If I do not have a computer available I may go to the school while in session to request a printed copy. I understand this handbook has guidelines for students attending BECS and that is my responsibility for my student and me to review it.

**I acknowledge my receipt and awareness of each notification provided on this page.**

\_\_\_\_\_  
Student Name (printed)

\_\_\_\_\_  
Student Signature (Required)

\_\_\_\_\_  
Parent Name (printed)

\_\_\_\_\_  
Parent Signature (Required)

\_\_\_\_\_  
Grade Level

\_\_\_\_\_  
Date Signed



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**SOARING TO NEW HEIGHTS**

## NETWORK, GOOGLE APPS and DEVICES AGREEMENT

We are pleased to offer students of Bromley East Charter School access to the Bromley East Charter School network and devices.

Access to the network and devices enables students to utilize approved educational resources and tools on the Internet. Additionally access to Google Apps for Education allows your student access to the Google Suite of Apps (Google Suite of Apps includes access to a BECS email account, Google Drive, Calendar, Classroom and Sites), which will enable your student to collaborate with teachers and other students for educational purposes. All students K-8 will be given access to the BECS network and devices. Only students in grades 2 through 8 will be given a Google login to allow access to the Google Suite of Apps.

Students are responsible for good behavior on school devices and networks just as they are while in the school and on school grounds. Network and device access is given to students who agree to act in a responsible manner. Students using the network and devices are not permitted to do any of the following, access offensive messages or pictures, use obscene, profane, threatening or disrespectful language, harass, insult, defame or attack others, damage or alter BECS devices or networks, violate copyright laws, give out personal information, use another's password or trespass in another's Google Account, intentionally waste or misuse resources, or employ the network for financial or commercial purposes. Bromley East Charter School reserves the right to access and review content in all Google Apps accounts, on the network and on school owned devices at any time. Access is a privilege and violations may result in loss of access as well as other disciplinary or legal action.

Bromley East Charter School does not guarantee the security of electronic files located on Google systems. Google does provide content filters and other security measures. BECS also provides content and security measures to prevent access to inappropriate content. While our intent is to make the network and devices available to further educational goals, students may find ways to access other unapproved materials. Students are responsible for notifying BECS staff of any inappropriate materials. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using these sources. To that end, Bromley East Charter School supports and respects each family's right to decide whether or not to allow their student access to the network and devices.

As a user of the Bromley East Charter School network and devices, I hereby acknowledge that I have read the policies or have had them read to me, and I hereby agree to comply with the policies. I further understand should I commit any violation, my access privileges may be revoked and school disciplinary action and/or appropriate legal action may be taken.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

As the parent or legal guardian of the student signing above, I hereby acknowledge and represent that I have read the policies, and that after having done so I grant permission for my son or daughter to access network computer services through the Bromley East Charter school network, including the Internet and Google Apps for Education. **I hereby waive any claims against Bromley East Charter School and/or its employees and directors arising out of or related to my student's use of the Internet or Bromley East Charter School's network and devices. In addition, I agree to indemnify and hold harmless Bromley East Charter School and/or its employees and directors for any claims made against them that arise out of my student's use of the Internet or the Bromley East Charter School network or devices in violation of the policies.** I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet uses and for setting and conveying standards for my daughter or son to follow when selecting, sharing or exploring information.

Name of Student \_\_\_\_\_ Birth Date \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_



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## Parent/Student BECS Library Policy Agreement

Circulation Policies/Procedures

<b>Borrower</b>	<b>Length of Time to Borrow</b>
Teachers/Staff	6 weeks
Parents/Guardians	2 weeks
Kindergarten-8 <sup>th</sup> Grade	2 weeks

### Overdue Materials

Bromley East Charter School Library is responsible for issuing overdue notices and fines for materials checked out, by the librarian or other library staff members

Students are first notified of overdue materials with a notice slip handed to them personally, and then secondly an e-mail notice will be sent out to a guardian. When library materials are not returned, they are considered lost and borrowers are charged for their replacement.

### Lost Materials

When materials are 14 school days overdue, a lost material notice will be issued. A replacement bill for the cost of the material is also issued at 14 school days.

Please note: Damaged materials will be billed at the replacement cost.

**I understand that my child will visit the BECS school library this year, and has the option of checking out books with his/her class during, before or after school. I understand that my child will be responsible for the materials that he/she checks out of the library. By signing this agreement, I agree to its terms and conditions.**

Student Name \_\_\_\_\_ Student Signature: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_



## WELCOME TO BROMLEY EAST CHARTER SCHOOL

*Bromley East Charter School empowers students to achieve academic excellence and leadership through critical thinking, reasoning, problem-solving, and character development in a safe environment.*

# Request For Student Records

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of School Previously Attended: \_\_\_\_\_

Address of Previous School: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Please send the following records:

\_\_\_\_ Cumulative Records

\_\_\_\_ Attendance Records

\_\_\_\_ Discipline Records

\_\_\_\_ Medical Records

\_\_\_\_ Special Education Records, Including:

Most Recent IEP

Most Recent Assessment Summaries

Any Psychological Testing

**\*\*Please provide a copy of your child's IEP. Services may be delayed until this paperwork is received**

I hereby give my permission to release the above information to Bromley East Charter School to assist in meeting the educational needs of this student. In addition to the above records, I also grant permission to BECS staff to release and obtain confidential information regarding the students' educational and medical history.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The records indicated above are to be released to:

**Bromley East Charter School  
ATTN: Registrar  
356 Longspur Dr.  
Brighton, CO 80601  
Phone: 720-685-3297 Fax: 720-685-9513**

In compliance with Titles VI & VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, the Americans with Disabilities Act, the Genetic Information Nondiscrimination Act of 2008, and Colorado law, School District 27J does not unlawfully discriminate on the basis of race, color, sex, religion, national origin, ancestry, creed, age, marital status, sexual orientation, genetic information, disability or need for special education services in admissions, access to, treatment, or employment in educational programs or activities which it operates and provides equal access to the Boy Scouts and other designated youth groups. A lack of English language skills will not be a barrier to participation or admission.

En cumplimiento a los Derechos Civiles de la ley de 1964, bajo los Títulos VI y VII, la Enmienda Educativa de 1972, bajo el Título IX, la ley de Rehabilitación de 1973, Sección 504, la ley contra la discriminación de empleo establecida en 1967, el estatuto de Americanos con Incapacidades, la ley anti-discriminatoria por Información Genética de 2008 y la ley de Colorado, el Distrito Escolar 27J no discrimina ilegalmente en base a la raza, color, sexo, religión, origen de nacionalidad, ascendencia, credo, edad, estado civil, orientación sexual, infamación genética, admisión por discapacidad o necesidades de servicios de educación especial, acceso, tratamiento o empleo en programas o actividades educativas que operan y proporcionan acceso de igualdad a grupos juveniles incluyendo los Boy Scouts. El desconocimiento del idioma de inglés no es una barrera para la participación o admisión.